

COURSE REGISTRATION FORM

To register on a Safety SENSE Public Training Course, complete ALL details on the form below and forward via fax or email using the details above. Once we are in receipt of your completed registration form, an acknowledgement will be forwarded to you via email followed by a Welcome Letter and Invoice despatched by post.

Key Contact: **Telephone:**
Position: **Mobile:**
Company: **Facsimile:**
Address: **Email:**
Course Name: **Course Date:**

COURSE PARTICIPANTS

No	Name	Surname	Mailing Address	Phone	Email
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

TERMS & CONDITIONS

Payments

- ☞ Payment must be received 7 days prior to course commencement, unless purchase order number is provided or prior approval granted by Safety SENSE.
- ☞ Preferred payment is EFT, cheque or money order made payable to Safety SENSE – PO Box W201, PARRAMATTA NSW, 2150.
- ☞ EFT details and course fees will be provided on official tax invoice upon receipt of completed registration form.

Rescheduling and Cancellation Policy

- ☞ Safety SENSE reserves the right to cancel a course due to insufficient enrolments for public training. In the event a course is cancelled Safety SENSE will provide alternative dates.
- ☞ Course fee is non-refundable if you fail to attend or cancel 7 days prior to course commencement.
- ☞ A cancellation fee of 50% of the course fee applies if the cancellation is made 14 days before course commencement.

I accept the Terms & Conditions: **Yes** **No** **Authorising Signature:**
Signature Date: **Authorising Name:**